

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Wednesday, December 6, 2018 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Chris Hunt (Vice-Chair), Steven Tobiason (Secretary), Amy Laria (Treasurer), Jenny Rossignuolo, Sara Dulkan, Adam Williams

SSA Program Director – Kace Wakem

Membership Director – Sara Bemer

Public Forum / Guests: None

Not Present: Michael VanDam (Chair)

- **Call to Order:** Chris Hunt called the meeting to order at 12:08 p.m.
- **Minutes from SSA Commission Meeting on November 1, 2018.**

***Sara Dulkan motioned to approve 11/1/18 minutes. Jenny Rossignuolo seconded this motion and it was approved unanimously.**

- **2019 Meeting Dates:** Kace brought up a proposal to move the 2019 meetings to 11am instead of 12pm. The meetings would continue to be the first Thursday of every month, with the exception of July and January. Jenny asked Kace to let them know if the February 2019 will be longer than usual, since they will be skipping January, so the Commissioners can plan accordingly. The new schedule was approved.

***Jenny Rossignuolo motioned to approve 2019 Meeting Schedule. Sara Dulkan seconded this motion and it was approved unanimously.**

- **Financial Report:**
 - 2018 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed.

***Adam Williams motioned to approve 2018 Financial Statements. Steven Tobiason seconded this motion and it was approved unanimously.**

- **Contracts:** Requested to report on snowplowing inches in February.
- **Rebate / Grant Updates:**

➤ **Facade Rebate Applications:**

- *1726 W. Chicago Ave, Eye Want* – In Process. Project rolled into 2019.
- *1431 W. Chicago Ave, Candice Cusic Photography* – Project is finished. Costs changed along with preferred vendor. Previously approved rebate amount was \$1,310. New rebate amount of \$1,902.36 reviewed and approved.

***Sara Dulkan motioned to approve the \$1,902.36 rebate cost. Jenny Rossignuolo seconded this motion and it was approved unanimously.**

- *1656 W. Chicago Ave, Ciao Chicago* – In Process. Client still waiting on signage company to install. Project rolled into 2019.

- *1601 W. Chicago Ave, REACH Fieldhouse* – Finished & Paid. Final photos reviewed.
- *1102 N. Ashland Ave, Boneyard Chicago* – Finished – waiting on final photos before payout. Receipts turned in. Spent \$18,400 on façade instead of \$16,500. Previously approved rebate amount for façade work was \$8,250. New rebate amount of \$9,200 reviewed and approved. Signage project amount stayed the same.

***Sara Dulkan motioned to approve \$9,200 façade rebate cost, with a total of façade plus signage rebate to 11,330.58. Jenny Rossignuolo seconded this motion and it was approved unanimously.**

- *1463 W. Chicago Ave, ARC Gallery* – in process. Project rolled into 2019.
- *2130 W. Chicago Ave, Cornelia McNamara Flowers* – in process. Project rolled into 2019.
- *965 W. Chicago Ave, MHub* – still need to reply with updated façade app.

➤ **Public Art Grant Applications:**

- *701 N. Damen Ave, Artist: Antonio Beniquez* – Project finished and original amounts paid out. The lift amount changed due to Antonio needing a larger lift because the height of the building was incorrectly listed on the building's blueprints. Additional amount of \$574.39 increased lift cost reviewed and approved to be reimbursed to Chicago Truborn.

***Steven Tobiason motioned to approve \$574.39 to be reimbursed to Chicago Truborn for the 701 N. Damen Ave Public Art Project. Amy Laria seconded this motion. Total of 5 voted in favor, Sara Dulkan recused herself from the vote.**

➤ **Security Rebate Applications:**

- *1102 N. Ashland Ave, Boneyard Chicago* – Finished. Waiting on final photos before payout.
- *2052 W. Chicago Ave, Gallery 2052* – Finished. Business owner installed additional camera at a cost of \$1,558.72. Previously approved rebate amount was \$1,370. New rebate amount of \$1,500 reviewed and approved.

***Amy Laria motioned to approve the new rebate amount of \$1,500. Sara Dulkan seconded this motion and it was approved unanimously.**

- *1923 W. Chicago Ave, State Farm Agent Aaron Pinkus* – Brand new system installation reviewed and approved for \$1,500.

***Amy Laria motioned to approve the rebate amount of \$1,500 for 1923 W. Chicago Ave. Jenny Rossignuolo seconded this motion and it was approved unanimously.**

• **Marketing / Beautification / Safety / Other:**

- **Street Cleaning:** contract ongoing. Homeless encampments keep popping up at Chicago & Damen and Chicago & Ashland. Cleanslate has a quick response time for cleaning them up when Kace calls to request it. Will just keep cleaning them up for now. Monitoring issue.
- **Banners & Holiday Decorations:** Holiday decorations are up. Review costs cleaned or updated decorations in 2019.

- **Landscaping:** done for winter season. Will seek out new bids to be approved before the spring.
- **Discover West Town Mobile App:** Tabled until WTCC website overhaul is decided.
- **Master Plan:** Next step is to present Master Plan to Alderman, present to neighborhood group member meetings, CDOT communicating with Alderman currently about potential updates to Chicago Avenue. Will work with CDOT for community outreach in Spring if internal approvals happen. Updates from Ben:
 - Interactive GIS Map up and going. Next step is to sort out what information will be public vs private.
 - Searching for additional grant funding for People Spot to make it more interesting and unique.
 - Suggested that we apply for the tree grants in 2019.
- **People Spot:** Tabled to coordinate with CDOT streetscape schedule.
- **Bike Racks:** Tabled
- **Bike Friendly Business District:** Tabled
- **Neighborhood Updates:**
 - 12/6/18 – Orangetheory Grand pening from 6pm – 8:30pm
 - 12/7/18 – Border Taco Grand Opening at 5pm
 - 12/8/18 – West Town Winterfest from 12pm – 6pm
 - 12/13/18 – Annual Membership Meeting & Board Elections at Matthew Rachman Gallery at 6pm
 - 1/20/19 – Chamber Member Holiday Praty at Funkenhausen from 5pm – 9pm.

- **Old Business:**
- **New Business:**
- **Public Forum:**
- **Adjournment**

***Amy Laria moved to adjourn meeting at 1:08 pm. Steven Tobiason seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, February 7th, 2019